

Eric Griffis

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EXPERIENCE

January 2021 – June 2025

Chair, Department of Theatre & Dance • Georgia College & State University

*Lead department of 8 faculty, 3 staff, and approximately 50 majors and 60 minors * Produced season of 8 theatre and dance productions * Managed multiple state-funded and sales budgets * Evaluated faculty performance * Supervised department curriculum and student recruitment * Oversaw marketing efforts * Co-developed Artober event to promote arts in the community with chairs from departments of Art, Music, and Communication * Direction of plays and musicals*

August 2008 – June 2025

Professor of Costume Design • Georgia College & State University

*Developed curriculum for undergraduate students in construction and design of theatrical costumes * Supervised the design of costume, hair, and makeup for all productions * Mentored students in artistic process * Managed costume budgets * Served on university committees, primarily Curriculum & Instruction and Diversity Leadership Taskforce*

February 2018 – May 2025

Costume Designer • Out Front Theatre Company

*Designed, sourced, and constructed costumes for productions focused on telling LGBTQIA+ stories * Coordinated costume fittings with performers and stage management * Developed creative solutions for utilizing limited budgets * Productions designed include Porcelain, I Am My Own Wife, and the world premiere of Trick! the Musical*

February 2018 – February 2020

Costume Designer • Birdhouse Theatre

*Designed, sourced, and constructed costumes for productions * Coordinated costume fittings with performers and stage management * Developed creative solutions for utilizing limited budgets and intimate performance space * Productions designed include The Marriage Counselor and The Last Five Years*

June 2019 – July 2019

Costume Overhire • Pennsylvania Shakespeare Festival

*Assisted in all areas of costume production as needed * Brought on as emergency hire due to my previous work and knowledge of the theatre*

May 2018 – July 2018

First Hand/Alterations • Pennsylvania Shakespeare Festival

*Attended fittings to provide accurate notes for costume alterations * Supervised stitchers and craftsperson in executing alteration notes * Assisted in costume alterations and costume construction*

May 2012 – July 2015

Costume Craftperson • Pennsylvania Shakespeare Festival

*Interpreted designer renderings and research to create masks, hats, and other accessories * Dyed, painted, and distressed fabric and costumes * Sourced and shopped for project materials*

September 2007 – July 2008

Costume Rental Manager • Norcostco – Texas Costume

*Oversaw rental and maintenance of large costume stock * Managed customer orders * Supervised staff * Spearheaded reorganization of costume stock to streamline rental process*

October 2002 – July 2003 and June 2006 – August 2007

HR Representative • Delta Downs Racetrack and Casino

*Screened applicants for suitability in role * Maintained applicant tracking system * Redeveloped applicant tracking process for efficiency * Assisted with new employee orientation and training * Participated in recruitment fairs and employee appreciation events*

EDUCATION

MA – Arts Management & Creative Producing | University College Cork 2026

MFA – Costume Design & Technology | University of Southern Mississippi 2006

BA – Theatre | Southern Arkansas University 2001

KEY SKILLS

Project Management, Budgeting and Planning, Verbal and Written Communication, Collaborative Leadership, Creative Design, MS Office Suite, Adobe Acrobat